

Good Careers Academy

# Medical Assistant Program



## Medical Assistant

Offered at  
**GOOD CAREERS ACADEMY**  
703 Dolorosa  
13311 San Pedro Avenue (inside the  
Goodwill store)

### ADMISSION REQUIREMENTS

Must be 18 years of age or older

Theft or drug related misdemeanors or felony may disqualify you for the State Certification Process

Valid State of Texas ID or Driver's License

High School Diploma or GED

Social Security Card

TB test (assistance available)

Meningitis immunization  
(Age 22 or less, assistance available.)

**Financial Sponsorships Available**

Total Program Hours: **740**  
(includes 160 hour externship)

Program Duration: **31 WEEKS**

This program prepares students for entry-level employment in clinical and medical settings.

**Schedule:** Monday-Thursday 8:30am-2:30pm

### THE STUDENT RECEIVES INSTRUCTION IN:

- medical law and ethics
- terminology
- anatomy and physiology
- human relations
- use and care of diagnostic equipment
- venipuncture
- injections
- pharmacology
- universal precautions
- vital signs
- CPR
- first aid
- EKG
- urinalysis
- hematology
- microbiology
- basic computer operations
- administration of front office medical procedures
- insurance forms
- electronic medical records
- basic medical billing

Upon successful completion of this program, graduates may receive a CPR and First Aid certification, a certificate of completion and may be eligible to test for the registered medical assistant national certification exam, phlebotomy national certification exam, or EKG certification exam.

For more information, please visit [GoodCareersAcademy.com](http://GoodCareersAcademy.com) or call **(210) 271-8888** or email [AdmissionsGCA@goodwillsa.org](mailto:AdmissionsGCA@goodwillsa.org)

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[GoodwillSA.org](http://GoodwillSA.org)



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