

## July 4th Email Order Process

- 1. View store inventory at https://www.goodwillsa.org/shop/electronics-store.
- 2. Email your order in any time during the sale, include the following:
  - Asset/Part #
  - First and Last Name
  - Email Address
  - Phone Number
  - Subject Line: Asset # Ready to Buy or indicate ready to buy in the body of the email
- 2. A Customer Account will be created in Electronic Store system.
- 3. Orders will be taken on a first come first served basis.
  - Be aware if another customer emails ready to buy, item may not be available when ordered
- 4. Customers will receive a notification once the order is ready for payment. Email will include a link to the invoice.
- 5. Pay by credit card via PayPal (no account needed).
- 6. After payment is confirmed, an email will be sent that the order is ready for pickup. Pickup available during normal store hours: **Monday Saturday 10am 4pm**
- 7. Payment must be received by due date as indicated in the chart below. If payment is not received, the order will be cancelled.
  - If the item is sold prior to your payment being received, we send a notification with any comparable items available.

EMAIL ORDER RECEIVED	ORDER PROCESSING	DISCOUNT	PAYMENT
DATE			DUE
Friday July 2 <sup>nd</sup> 12:01am – 9:59am	Will be processed prior to the store opening on Friday	10% discount on one (1) item will apply	Must be paid by 10:00am
Friday July 2 <sup>nd</sup> 10:00am –	July 2 <sup>nd</sup> Will be fulfilled prior to the	15% discount on one (1)	Saturday July 3 <sup>rd</sup> Must be paid by
Saturday July 3 <sup>rd</sup> 9:59am	store opening on Saturday	item will apply	10:00am
	July 3 <sup>rd</sup>		Monday July 5th
Saturday July 3 <sup>rd</sup> 10am -	Will be fulfilled prior to the	20% discount on one (1)	Must be paid by
Monday July 5 <sup>th</sup> 9:59am	store opening on Monday	item will apply	10:00am
	July 5 <sup>th</sup>		Tuesday July 6

## **Email Order Terms**

- Limit 1 discount per customer.
- No discounts on food or beverages.
- No discount can be taken on services.
- While supplies last, no rain checks.
- Emailed orders are processed by staff manually, items may sell in store during open hours.
- The discount does not apply to Technology Access Program (TAP) purchases. Cannot be combined with other discounts.