

Job Description

Job Title	Production Worker I
Classification	<i>Non-Exempt</i>
Reports to	Production Supervisor

Summary/Objective

- The production worker position performs all tasks involved in the production of the company's products. The position follows standard work methods and practices safe work habits to ensure production is as efficient and safe as possible.

Essential Functions

- Inspects components and completed work for proper assembly within allotted task time
- Meet production requirements related to all work flow processes
- Documents work in production and quality forms
- Participates in 5S and Kaizen initiatives
- Ability to use tools, fixtures and equipment
- Rotate through multiple job stations within the department
- Maintains clean and safe work area
- Ability to follow written production documentation in English

Knowledge, Skills & Abilities

- Ability to perform basic math skills
- Follow all safety rules and ISO requirements
- Work with team members to maximize productivity and efficiency
- Follow Lancer Quality Policy
- Must be willing to be cross-trained and move to other areas when needed

Work Environment

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals and vibration. The employee is exposed to outside weather conditions at the manufacturing site. The noise level in the work environment is usually moderate.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing for up to 8 hours, walking, bending, kneeling, stooping, crouching, crawling and climbing all day. The employee frequently is required to use hands to finger, handle or feel; and reach with hands and arms. The employee must frequently lift and move items up to 30 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Education & Experience

- High School Diploma or GED equivalency preferred

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Employee Name (Print)

Employee Signature

Employee ID Number

Date