

## **Project Manager/Electrical Supervisor**

*Hourly Pay Rate: \$24-\$33*

*Full-time Reports to: Project Manager*

### **Vision**

Our mission is to be great at managing projects and make a lifetime impact on those people we encounter. Our core values are honesty, integrity, hard work, putting others above ourselves, and thanking God for His provision. We are looking for someone who embodies these core values and will strive to produce a culture of excellence.

### **Position Details**

This job will be an integrated role of managerial tasks and electrical installations. We are looking for a candidate who is a hardworking and self-motivating individual who takes pride in his work and would enjoy developing an electrical division. We focus on generator installations and have recently acquired a strong foothold in the Texas market. We hope to partner with an individual to lead electrical generator installs in the Houston and San Antonio markets. This role is progressive and will involve managerial skills with hopes of developing a new branch. This position includes health, dental, and vision benefits and offers various paid holidays throughout the year. Paid time off is accrued on an earned basis.

- Communicate and follow up with emails from management, clients, and customers.
- Scan and archive receipts from any purchases
- Coordinate with inspectors and utility companies
- Moderate and track warehouse inventory
- Follow all safe workplace practices, comply with all applicable safety and health rules
- Read and interpret installation site surveys
- Strategize on electrical installation plan based on site survey and photos
- Able to think critically when obstacles arise
- Connect wiring in electrical circuits and networks ensuring compatibility of components
- Perform effective troubleshooting to identify hazards or malfunctions and install, repair or substitute damaged units.
- Prepare and assemble conduit and connect wiring through them
- Measure, cut, and bend wire and conduit, using measuring instruments and hand tools
- Install, maintain, and repair secondary electrical systems, such as but not limited to, general wiring, lighting, and communication systems
- Install, maintain, and troubleshoot standby power systems and associated equipment
- Execute plans of electrical wiring for well-functioning generators and other electrical systems

- Install, repair, and perform routine and preventive maintenance on backup power systems
- Install safety and distributive components (e.g., switches, resistors, circuit breaker panels, etc)

### **Competencies**

The characteristics needed to perform this role well and be consider for this position.

- Excellent Critical Thinking and problem Solving
- Great communication skills
- Professionalism
- Customer Service
- Quality craftsmanship

### **Requirements**

These are the requirements needed to perform this role well and to be considered for the position.

- 5 years of electrical experience required
- 10 years or more of electrical experience preferred
- Proven electrical craftsmanship
- Proficient in using Microsoft Outlook
- Basic excel skills
- Knowledge and application of NEC code
- Basic Administrative Skills